

Message from the BTBA: Membership Database

[btba.wildapricot.org](http://btba.wildapricot.org)

We would like to introduce to you the new BTBA Membership Website. We have spent the best part of the last 7 months transferring information across from the old database, into the new online database hosted by a company called Wild Apricot.

The new database is a web based software which allows us to access the information contained within it from anywhere at any time, allowing 24 hour a day access to all of our members.

All members who have an email address registered with us will be able to login and access their information immediately. The first time you access the website, you will need to click on the 'Forgot Password' link on the Login page. The login page is accessible from the very top of the home page. You will be asked to enter your email address and copy the code show on the screen. Once you have clicked on the Submit button you will be sent an email with instructions on how to change your password.

**Existing members who do not have an email address registered with us will need to contact us to update their email address so that they will be able to login.** These members must not click on the 'Join' link on the website as it will set up a duplicate membership listing for them, which will provide them with a new BTBA Number and create confusion on the database. Please spread the word to your fellow bowlers.

Once you have updated your password and been able to log in, you will be able to access a whole variety of things such as view your profile, edit your profile, update your email subscriptions, email other members and pay for your membership renewal.

There are other functions available on the website as well. You can access the Members List which shows you all of our current members, together with their BTBA number, Membership Level and Expiry Date. This is particularly useful for Tournament Managers and League Secretaries who need to ensure that their bowlers are current members. New Members can join online and set up a recurring payment meaning they don't have to think about paying for their membership next year. There is a Leagues page where you can find out everything you need to know about setting up a league (this page will be mostly useful for league secretaries). Please have a look around the site and let us have any feedback that you have.

### **Go Cardless**

On the basis that our new online database allows for recurring payments, we have decided that we will no longer be using the Go Cardless system as a means of collecting membership monies. This is for all new and existing members. Members who have an expiry date from 1st August 2017 onwards, will need to login to the new database in order to renew your membership but you will receive an automated email to remind you nearer the time. If your expiry date is before 1st August, but you would like to use the new system, please contact your bank to cancel your direct debit before inputting your payment details onto Wild Apricot.

### **Membership Cards – Coming Soon**

We will be introducing a 'Card for Life' for all members this summer. Keep an eye out for the new look card which you should carry with you at all times when participating in a BTBA sanctioned event. The Junior, Standard and Official's membership cards will not carry an expiry date as this is accessible on the Membership Website.

Berkshire Area Members please feel free to contact Area Secretary (Sarah Hood) if you have any questions.